



**INSTITUTIONAL ASSESSMENT AND ACCREDITATION
(Effective from July 2017)**

Accreditation - (Cycle - 1)

**PEER TEAM REPORT ON
INSTITUTIONAL ACCREDITATION OF
APEEJAY INSTITUTE OF MANAGEMENT AND ENGINEERING
TECHNICAL CAMPUS**

**Jalandhar
Punjab
144007**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission
P.O. Box No. 1075, Nagarbhavi, Bengaluru - 560 072, INDIA**

Section I:GENERAL INFORMATION

1.Name & Address of the institution:	APEEJAY INSTITUTE OF MANAGEMENT AND ENGINEERING TECHNICAL CAMPUS Jalandhar Punjab 144007	
2.Year of Establishment	1997	
3.Current Academic Activities at the Institution(Numbers):		
Faculties/Schools:	3	
Departments/Centres:	3	
Programmes/Course offered:	8	
Permanent Faculty Members:	29	
Permanent Support Staff:	23	
Students:	368	
4.Three major features in the institutional Context (Asperceived by the Peer Team):	1. Committed and visionary management 2. Focus on effective curricular implementation through peer team projects and entrepreneurship development 3. Known for its moral and ethical practices in the field of education	
5.Dates of visit of the Peer Team (A detailed visit schedule may be included as Annexure):	From : 03-02-2021 To : 04-02-2021	
6.Composition of Peer Team which undertook the on site visit:		
	Name	Designation & Organisation Name
Chairperson	DR. SAT PARKASH BANSAL	Vice Chancellor,HIMACHAL PRADESH TECHNICAL UNIVERSITY HAMIRPUR HIMACHAL PPRADESH
Member Co-ordinator:	DR. PRATOSH BANSAL	Professor,INSTITUTE OF ENGINEERING AND TECHNOLOGY DEVI AHILYA VISHWAVIDYALAYA
Member:	DR. VINAY CHAUHAN	Dean,University of Jammu
NAAC Co - ordinator:	Dr. A.v. Prasad	

Section II: CRITERION WISE ANALYSIS

Observations (Strengths and/or Weaknesses) on each qualitative metrics of the key Indicator under the respective criterion (This will be a qualitative analysis of descriptive nature aimed at critical analysis presenting strength and weakness of HEI under each criteria)

Criterion1 - Curricular Aspects (Key Indicator and Qualitative Metrics(QIM) in Criterion1)	
1.1	Curricular Planning and Implementation
1.1.1 QIM	The institution ensures effective curriculum delivery through a well planned and documented process
1.2	Academic Flexibility
1.3	Curriculum Enrichment
1.3.1 QIM	Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum
1.4	Feedback System

Qualitative analysis of Criterion 1

Apeejay Institute of Management and Engineering Technical Campus (AIMETC), Jalandhar is an affiliated Institute of I.K. Gujral Punjab Technical University (IKGPTU), Kapurthala, Punjab. Institute adopts the curriculum as per prescribed by the university. The University updates its curriculum on regular intervals in the view of changing needs of the industry. The institute also has considerable participation in updation of University Curriculum as Director of institute is currently the chairman of University-Board of Studies (Commerce & Management). Institute offers MBA, MCA, BBA, BCA, BCom and B.Tech courses. The Academic Council of the Institute prepares its own academic calendar as prescribed by University and then provides broad guidelines and regularly monitors the efficacy of the academics, timetable and workload of individual departments. Subjects are allotted considering the faculty specialization and experience by respective departments. Each faculty member prepares its course plan. The institute is also working on developing a methodology for measurement of CO-PO attainment. The Institute is also using MOODLE - an open source learning management system, to display all course plans, lesson plans, course outcomes along with study material for students' reference. Institute also has a Mentorship Programme which enables the students to provide feedback on academic and co-curricular activities, college infrastructure and administrative matters.

The cross-cutting issues relevant to Gender, Environmental and Sustainability, Human Values and Professional Ethics have been applied into the curriculum through core-courses and stand-alone courses in the various undergraduate and postgraduate programmes which addresses these issues. The curriculum includes Human Values, De-addiction and Traffic Rules as mandatory course for all PG and UG programs and Environmental Science in UG programs. The institute has robust community outreach which has enabled these issues to be performed through various co-curricular activities of the clubs. The projects, guest lectures and events organized by the students have been on human values, environment and sustainability. The institute has an Internal Complaint Committee comprising three female faculty members (two from the institute, one advocate) and one male member to address female sexual harassment related complaints. Furthermore, few faculty members have also undergone 7 Day FDP on Human Values and Professional Ethics intended to prepare them for teaching the course of human values.

Criterion2 - Teaching-learning and Evaluation (Key Indicator and Qualitative Metrics(QIM) in Criterion2)	
2.1	Student Enrollment and Profile
2.2	Catering to Student Diversity
2.2.1 QIM	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners
2.3	Teaching- Learning Process
2.3.1 QIM	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences
2.3.4 QIM	Innovation and creativity in teaching-learning
2.4	Teacher Profile and Quality
2.5	Evaluation Process and Reforms
2.5.1 QIM	Reforms in Continuous Internal Evaluation(CIE) system at the institutional level
2.5.2 QIM	Mechanism of internal assessment is transparent and robust in terms of frequency and variety
2.5.3 QIM	Mechanism to deal with examination related grievances is transparent, time-bound and efficient
2.5.4 QIM	The institution adheres to the academic calendar for the conduct of CIE
2.6	Student Performance and Learning Outcomes
2.6.1 QIM	Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students
2.6.2 QIM	Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution
2.7	Student Satisfaction Survey

Qualitative analysis of Criterion 2

At the commencement of every academic year, the institute conducts 21-days induction programme for newly admitted students to acclimitize the new entrants about the Institute and Programs. Further on the basis of teachers interaction and internal assessment evaluation, the students are identified as slow and advanced Learners.

For slow learners the institute provides special guidance, personal counseling, question bank and assistance in solving previous year question papers (available online on ACM software), simple home assignments etc. The faculty mentors allotted to slow learners, track the regular performance of all such students during the semester by conducting various mentor-mentee meetings. A special student advisory mentorship committee has been formed to help the slow learners and further enhance the performance of advanced learners.

Advanced learners are encouraged to perform as per their potential by going beyond the confines of syllabus and join online certification courses from SWAYAM & NPTEL. They are also given opportunities to develop their creativity by participating in state/ national level competitions.

The teaching pedagogy is enhanced with inclusion of cases studies, live projects, news analysis, group discussions, quizzes, role plays and certifications in teaching curriculum. Students are provided with all study material through MOODLE. The students participate in various industrial live projects, perform activities in various student driven clubs and are actively involved in critical working domain of institute like placement

department and entrepreneurship development cell. The institute also procures and display the art and craft items made by students during various competitions.

Institute has taken initiatives by using ICT enabled devices, Smart Boards, MOODLE, e-learning resources, online courses (Including SWAYAM/NPTEL/MOOCs), and online video lectures for effective learning process. All the faculty members are trained for using ICT facilities and they also update daily lecture videos/content on moodle platform for student's reference. The institute is also registered as local chapter of SWAYAM/NPTEL.

The institute has Continuous Internal Evaluation (CIE) system in accordance with the norms and guidelines of University. During induction program for new admissions, the continuous internal evaluation process is explained. The campus follows a complete transparent system related to Continuous Internal Evaluation (CIE) as all the students have access to their attendance, MST Marks, Assignment Marks on the online module of Apeejay Campus Management System software (ACM). The distribution of marks of various internal evaluation parameters are well explained to students and during the course of semester.

As per the norms and guidelines of University and the procedure laid down by Academic Council of Institute, internal assessment is calculated. The internal evaluation process is made known to the students well in advance during induction programme so that there is transparency and fairness maintained throughout. For complete transparency, the evaluated answer scripts of mid-semester tests are also distributed to students.

The mechanism to deal with examination related grievances at the institute is of two types – Internal Assessment related grievance and External Assessment related grievance. Internal Assessment related grievances are handled by the concerned faculty as per the guidelines of the examination committee. In case, the grievance is not sorted at faculty level, the dean of the department is also easily approachable for any hearing on the same. To handle External Assessment related grievances, an Examination Grievance Handling Committee is formed at the institute level and a liaison officer among the office staff is appointed by the Director. All such discrepancies faced by the institution in external assessment are brought to the notice of the university authorities and corrections are done.

University displays Academic Calendar for all courses at the beginning of each semester. On the basis of the Academic Calendar of the University, the Institute prepares its own Academic Calendar. Academic Calendar includes pre planned activities such as Mid Semester Tests, annual events of institution like Pinnacle, Prize distribution, Spark-Inter-College events, Zenith- Inter-School events, Convocation, Sports events etc.

Program outcomes (POs), program specific outcomes (PSOs) and course outcomes (Cos) for all programs offered by the Institution is stated and displayed on website and communicated to teachers and students through Notice Boards. Hard copy of all courses syllabus along with POs and COs is also available to students as well as faculty in the library.

The program outcomes, program specific outcomes and course outcomes are measured by using various parameters like placements, inter institute participation or initiative taken by students for self- employment. The institute is working on quantitative measurement of COs and POs.

Criterion3 - Research, Innovations and Extension (Key Indicator and Qualitative Metrics(QIM) in Criterion3)	
3.1	Resource Mobilization for Research
3.2	Innovation Ecosystem
3.2.1 QIM	Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge
3.3	Research Publications and Awards
3.4	Extension Activities
3.4.1 QIM	Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years
3.5	Collaboration

Qualitative analysis of Criterion 3

Department of Student Welfare (DSW) and NSS unit of the institute hosts extension and outreach activities with non-governmental organization (NGOs) . Students Club organizes various **health awareness, AIDS awareness and blood donation** programs, **SWACH BHARAT ABHIYAN, Beti Bachao Beti Padhao, Female foeticide awareness, welfare programs, and allied awareness programmes.**

Institute has organized various extension activities in the **neighborhood community** to aware students about social issues. Students of the Institute collects donations on various occasions and helps under privileged sections of society by visiting Old homes, Deaf and Dumb homes, Blind homes, Slums, Handicapped children and unique home for orphans.

The Institute in association with some NGOs like PAHAL organizes various events and extension activities for the welfare of masses. AIMETC also organized a **'Sarpanch Meet'** to make aware Sarpanches to effectively utilize the available resources of the village and earn their livelihood. The faculty has also participated as resource persons in these villages and have educated them about the usage and knowledge of Computers in day-to-day routine tasks. The students have also participated in various **Swatch Jalandhar Abhiyan** activities for which they were awarded by Mayor of Jalandhar. Innovation is an unending process which involves continuous searching for generating new ideas and solutions. Recently, the management has installed **solar panels** by utilizing the terrace space and made institute work on solar energy which reduced the electricity expenses and has led to institute contribute its bit towards the cause of environment sustainability.

Criterion4 - Infrastructure and Learning Resources (Key Indicator and Qualitative Metrics(QIM) in Criterion4)	
4.1	Physical Facilities
4.1.1 QIM	The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.
4.1.2 QIM	The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities
4.2	Library as a Learning Resource
4.2.1 QIM	Library is automated using Integrated Library Management System (ILMS)
4.2.2 QIM	Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment
4.3	IT Infrastructure
4.3.1 QIM	Institution frequently updates its IT facilities including Wi-Fi
4.4	Maintenance of Campus Infrastructure
4.4.2 QIM	There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Qualitative analysis of Criterion 4

Institute is spread over a campus of about 4 acres consisting of a four-storied main building, four-storied hostel accommodation for girls and boys, Director's residence and a guest house. The campus comprises sufficient air-conditioned SMART lecture theatres, 8 tutorial rooms, air-conditioned conference hall, air-conditioned library, auditorium, commerce lab, computer labs, language lab, Research cell, Incubation center, engineering workshops, Sports room, Common rooms and recreational rooms for students along with various functional offices and staffrooms.

The institute has one central computer center with over 500 computers, 18 laptops along with latest software and 24x7 Internet Wi-fi facility with 72 Mbps Bandwidth.

The Institute also has a commerce Lab which is equipped with Tally ERP software to make student develop expertise in accounting skills. Students and Faculty can access internet facility 24*7 anywhere in the campus using their desktop, laptop, PDA, Mobile and other wireless devices.

The entire campus is covered with 250+ CCTV cameras.

Institute has infrastructure for various sports like cricket, basketball, volleyball, football, badminton, athletics and indoor games like table tennis, chess and carom.

The institute also has facility for Yoga in the institute and regularly conducts various Yoga Camps for faculty and students.

300 seater fully air conditioned auditorium is also in the campus.

The institute has a library with 25112 books, 81 Journals and 18 Magazines along with various e-resources like Delnet, J-Gate, ebook central from proquest and National Digital Library resources. Also the library has various reference books and competitive exam reference material. The library also has 4000+ research project

reports of students.

The institute also has various reference books, motivational books, and encyclopedia for preparation of competitive exams.

The campus provides 24x7 Internet Wi-fi facility with 72 Mbps Bandwidth. The Internet is available at all places within institute and hostels. The Institute has established a Computer Centre and is equipped with Servers. Institute has number of Computers, Servers, laptops and desktops with C2D and core i3 processors, laser printers and DeskJet printers. The computer labs uses the licensed as well the open source softwares. Internet links and usage is tracked inside the institute as all the devices using internet are pre-registered.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities to ensure smooth functioning of each and every aspect of organizational activities. The respective Heads/ In-charges of Labs e.g. - Institute's System Engineer supervises the requirement for computer labs. The System Engineer regularly monitors the infrastructural updations to be made and new software packages required. From procurement of resources or infrastructure to regular maintenance and up-dation procedures and processes are set.

The campus is neat and clean.

Criterion5 - Student Support and Progression (Key Indicator and Qualitative Metrics(QIM) in Criterion5)	
5.1	Student Support
5.2	Student Progression
5.3	Student Participation and Activities
5.3.2 QIM	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution
5.4	Alumni Engagement
5.4.1 QIM	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Qualitative analysis of Criterion 5

Institute has convention of one student council and have student heads and members designated to work for specific committees. There are various student driven clubs in the institute that includes Finance Club, HR Club, Marketing Club, IT Club, Placement Cell, Literary and Dramatics Club/ Human Values and Professional Ethics Club, Sports Committee, Social Media Club, Cultural and Co-curricular activities committee, NSS Club, annual fests and events as Pinnacle, Spark and Zenith, handle the stage as comperes etc.

Alumni Association of Institute is not yet registered however it is in the process of registration . An Informal Alumni Association is operational at AIMETC. The contribution of the alumni to institution is non-financial. However, the alumni have contributed by delivering seminars and conducting workshops, mentoring, for entrepreunial development and providing assistance in training and placements to the students.

Criterion6 - Governance, Leadership and Management (Key Indicator and Qualitative Metrics(QIM) in Criterion6)	
6.1	Institutional Vision and Leadership
6.1.1 QIM	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution
6.1.2 QIM	The institution practices decentralization and participative management
6.2	Strategy Development and Deployment
6.2.1 QIM	Perspective/Strategic plan and Deployment documents are available in the institution
6.2.2 QIM	Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism
6.2.4 QIM	Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions
6.3	Faculty Empowerment Strategies
6.3.1 QIM	The institution has effective welfare measures for teaching and non-teaching staff
6.3.5 QIM	Institution has Performance Appraisal System for teaching and non-teaching staff
6.4	Financial Management and Resource Mobilization
6.4.1 QIM	Institution conducts internal and external financial audits regularly
6.4.3 QIM	Institutional strategies for mobilisation of funds and the optimal utilisation of resources
6.5	Internal Quality Assurance System
6.5.1 QIM	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes
6.5.2 QIM	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms
6.5.5 QIM	Incremental improvements made during the preceding five years (<i>in case of first cycle</i>) Post accreditation quality initiatives (<i>second and subsequent cycles</i>)

Qualitative analysis of Criterion 6

The Governance of the institution is in accordance with the Vision and Mission. The major decisions and the goal of the institute are done by the Board of Governors which includes the Director of the institution. The staff council of the college headed by Director and all Deans as members ensures implementation of the decisions. There is good degree of freedom to Director to function in order to fulfill the vision and mission of the institution. Deans are delegated with department level authority.

Institute has a decentralized and participative management by involving teaching, non-teaching staff and students in various activities. Open door policy is for inviting suggestions.

The Perspective plan of the institution is in place.. This plan has 4-quadrants namely Financial Sustainability, Student/Parent Focus, Internal Processes and People Development.

The governing body of the institute follows a transparent system of governance in all areas of institute's administration such as admission, appointment, teaching, management, finance, etc. The governing council of institute comprises of representatives from management, academia, industry and regulating agencies. Important decisions regarding administration and policy matters are approved by BOG under the guidance of the **Chairperson** (Apeejay Education Society).

Grievance Redressal Committees have been constituted in respect of staff and students with senior faculty as chairman and staff as members of respective committee. Grievances can be discussed in person, dropped in suggestion box or can be sent online on Institutes' website.

Various committees are constituted by the Director in consultation with Deans for one academic year or until new committees are constituted. Every committee/cell/clubs has functional autonomy. These committees/cell/clubs plan their activities for the one academic year.

Welfare measures for the teaching and non-teaching staff includes Casual Leave, Earned Leave, Duty Leave, FDP / Training, PF, ESI, Gratuity, Maternity benefits, Semester vacations for teaching Staff.

Workshops and training programs have been conducted for augmenting the skills of the staff. All Employees have been covered under Group insurance provision.

These welfare measures are also uniform for Attenders and Housekeeping Staff. All the staff submits their self appraisal (ACR) to the Director. Self appraisal is done on the basis of teaching, learning, special duties, evaluation, awards, rewards, contribution in curricular and extracurricular activities, research, publications etc.

Institute has a systematic Performance Appraisal System for teaching and non-teaching staff.

The institution also evaluates non- teaching staff professionals, based on technical work and administration related activities, general conduct and qualities.

Institution conducts internal financial audits regularly. The internal auditors regularly visit the institute and verify all financial transaction with the supporting documents and approval of proper authority for each financial transaction, management is responsible for the preparation of the financial statements. Also, the external audit is done by a reputed Chartered Accountant firm appointed by the management from time to time.

Apeejay institute of Management & Engineering Technical Campus is a self-financed institution, where the funds are generated through the fees paid by the students. The principle source of funds for the institute is students' fee. These funds are utilized for various needs that come up from time to time. The institute does not get fund from the state government for the maintenance. Capital expenditure like purchase of equipment, furniture, repair and maintenance, construction etc. is being financed by Head Office as a part of societal contribution. Balance available after expenditure towards these items is used to meet the deficit for contingencies.

Internal Quality Assurance Cell (IQAC) is established in the institution gives suggestions on various parameters regarding academics and infrastructure upkeep. practices. IQAC enforces quality of the teaching learning process and ensures continuous improvement.

IQAC reviews the teaching learning process, structures and methodologies.

IQAC periodically conducts meetings and holds discussions with all the members to promote quality enhancement measures.

Prominent incremental improvements made during the preceding five years like Internet Facility, Energy saving initiative, Streamlining Industry Interaction, Entrepreneurial Education, Alumni Association, Employability Enhancement Programme, Bio-Metrics for staff, E Courses (Staff & Students) and Student driven clubs.

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Criterion7 - Institutional Values and Best Practices (Key Indicator and Qualitative Metrics(QIM) in Criterion7)	
7.1	Institutional Values and Social Responsibilities
7.1.2 QIM	<p>1. Institution shows gender sensitivity in providing facilities such as:</p> <ol style="list-style-type: none"> 1. Safety and Security 2. Counselling 3. Common Room
7.1.5 QIM	<p>Waste Management steps including:</p> <ul style="list-style-type: none"> • Solid waste management • Liquid waste management • E-waste management
7.1.6 QIM	Rain water harvesting structures and utilization in the campus
7.1.7 QIM	<p>Green Practices</p> <ul style="list-style-type: none"> • Students, staff using <ol style="list-style-type: none"> a) Bicycles b) Public Transport c) Pedestrian friendly roads • Plastic-free campus • Paperless office • Green landscaping with trees and plants
7.1.18 QIM	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities
7.1.19 QIM	The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions
7.2	Best Practices
7.2.1 QIM	Describe at least two institutional best practices (as per NAAC Format)
7.3	Institutional Distinctiveness
7.3.1 QIM	Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Qualitative analysis of Criterion 7

The institution has established a security system. For this purpose, the security guards are deputed for 24 x7 within the campus. In addition to this, the entire campus is covered under Closed Circuit Televisions (CCTVs) which are installed in the class rooms, labs and entire campus. There are more girls students in the campus. The female students have equal rights in the decision making in all cells and committees of the institution. The placement department has more female coordinators than male coordinators from previous many years.

Female faculty members accompany the girls students during all events and activities. A special Cell for the Counseling of the students is formed by the institute. This Cell addresses the distinct social, mental and professional challenges of the heterogeneous group.

The Institute has set up separate common room for girls to provide privacy and recuperation. Chairs, tables, couch, pillow, and blankets, tube light, fan, first aid box, and glucose, sanitary napkins, and housekeeping helper are also in place.

Institute has established a sick room just adjacent to the girl's common room. The Institution also appointed a separate women warden for girls' hostels.

The institute also has functional anti-ragging committee and anti-sexual harassment committee which take care of all gender related issues.

Wastes minimization initiatives introduced for collecting and segregation of the waste materials which includes old papers, plastics, glass bottles, old broken furniture, old non-working electronic equipment, metallic cans, juice cans and foods etc.

A standard drainage with proper procedures and practices is implemented to prevent mixing of liquid waste with the main water courses.

The e-waste generated from totally damaged hardware which cannot be sold back, reuse or recycled is being disposed off through dumps provided by the Municipal Corporation Jalandhar.

For water conservation, the campus has implemented the rain water harvesting wells to manage the natural resources of fresh water and to meet the current and future human demands. Institute is saving rain water by collecting it in ground level of institute's garden.

The entire campus is green and beautified with various plants all over. The Green Practices promoted adopted by the Institute is Bicycles and Public Transport. There is a pedestrian way all throughout the campus.

The Institute celebrates various national festivals and anniversaries of great Indian personalities every year. This practice has been ongoing since the inception of the institution in 1997. Also various contests are organized on Indian personalities during major functions and events. These programs are planned in such a manner that students learn from the great works done by these personalities.

Some of personalities includes: Birthdays of Great Revolutionaries, Teacher's Day, Voter's Day, International Womens' Day, Lohri Celebrations, Holi Celebrations, Founder's Day, Diwali Celebrations etc.

The institution maintains complete transparency in its financial, academic (Admission process and Internal Assessment), administrative (Decentralization /Participative Management and Formation of Students' Council) and auxiliary functions.

Out of several best practices institute has following two prominent best practices:

First is **Employability Enhancement Programme (EEP)**. Objective of EEP is to equip the students with the necessary skills like reasoning ability, analytical skills, logical thinking, communication skills, managerial skills, technical competence, team playing skills, conflict resolution negotiation, risk taking ability & taking

initiatives etc. The EEP Lectures are embedded in the Class Time Table. There is a Special focus on Slow Learners in various EEP Modules.

Second is **Earn while Learn** to develop employment abilities in the students and to provide industry experience and insights. The students are encouraged for industrial live projects under earn while learn program. Around 119 students have undertaken various live projects and earned around 2000 to 8,000 per month for the same.

The thrust performance of the institution is to sensitize students towards their responsibility towards society.

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Section III: OVERALL ANALYSIS based on Institutional strengths, Weaknesses, Opportunities & Challenges (SWOC) (up to 500 words)

Strength:

Strength:

Well documented and effective curriculum delivery as per the academic calendar.

High standard of academic education is followed.

Sufficient infrastructure facilities like smart classrooms, well equipped computer labs, well stocked library.

High enrollment of female students.

Good academic track record with good student attendance along with high number of University Merit Positions.

The institute is strong in providing holistic education

Adequate focus on entrepreneurship and employability skills.

Weaknesses:

Lack of academic autonomy

More formal linkages required with big industries, research centers, organizations and institutions of National importance for further improving the teaching-learning quality.

Major Funding through fees collection only

Opportunities:

Collaborating with foreign universities/institutes to counter the high trend among students to study abroad

Improve the Institutional governance by revamping the administration

Utilization of **AICTE, NPTEL and UGC Swayam portal** for MOOC courses

Attract senior teachers and good meritorious students

Challenges:

High number of new private universities and institutes in the Retain and attract senior faculty and ensure faculty retention

Invite high package offering Industries for the placement

Inviting Government funding, grants in today's competitive environment

Attract students from outside states

Section IV: Recommendations for Quality Enhancement of the Institution

(Please limit to **ten major ones** and use telegraphic language) (It is not necessary to indicate all the ten bullets)

- The task force for the effective implementation of NEP 2020 be constituted with an effective time bound action plan.
- Multi-disciplinary approach needs to be encouraged with more flexible options to be given to the students for selecting the subjects of their choice to encourage the holistic learning of all subjects.
- Institute should plan for complete automation through campus level ERP including library resources through learning platforms like inflibnet.
- Institute should go for bench-marking, standardization and accreditation such as NBA, NIRF etc.
- The Industry interface needs to be strengthen with more focus on functional MoUs with reputed corporate houses and institutes of excellence like IITs, IIMs and other institutions of international level to make the institute as a global centre.
- The options for research funding may be explored to develop a conducive environment for R&D and consultancy. Besides this research output of the faculty needs to be published in the research journals of repute. The institute journal also needs attention for its inclusion and indexing in research data bases.
- The Alumni Association needs to be institutionalized with formal registration and well defined goals and objectives.
- For further diversification more specialized streams can be identified to add and leverage local industries and armed forces establishments.
- More number of well qualified faculty needs to be recruited as per the norms. Also, ensuring the teacher cadre ratio.

I have gone through the observations of the Peer Team as mentioned in this report

Signature of the Head of the Institution

Seal of the Institution

Sl.No	Name		Signature with date
1	DR. SAT PARKASH BANSAL	Chairperson	
2	DR. PRATOSH BANSAL	Member Co-ordinator	
3	DR. VINAY CHAUHAN	Member	
4	Dr. A.v. Prasad	NAAC Co - ordinator	

Place

Date

NAAC